

Procurement Report for Herkimer Industrial Development Agency

Fiscal Year Ending: 12/31/2021

Run Date: 03/30/2022

Status: CERTIFIED

Certified Date : 03/30/2022

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	https://www.herkimercountyida.org/documents/
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	ARC Herkimer aka HARC	Address Line1	350 S. Washington Street
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	HERKIMER
Award Date		State	NY
End Date		Postal Code	13350
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$17,700.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rent/build-out

2. Vendor Name	Barton and Loguidice, D.P.C	Address Line1	443 Electronics Parkway
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	LIVERPOOL
Award Date	10/26/2021	State	NY
End Date		Postal Code	13088
Fair Market Value	\$815,740.00	Plus 4	
Amount	\$815,740.00	Province/Region	
Amount Expended For Fiscal Year	\$163,015.43	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering services for Eastern Mohawk Valley Regional Water Transmission Main-MRF Grant

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3. Vendor Name	Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors D.P.C	Address Line1	200 First Federal Plaza
Type of Procurement	Consulting Services	Address Line2	28 Main Street
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	7/6/2021	State	NY
End Date		Postal Code	14614
Fair Market Value		Plus 4	
Amount	\$138,600.00	Province/Region	
Amount Expended For Fiscal Year	\$6,442.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional consulting services for Village of Dolgeville BOA

4. Vendor Name	Bowers & Company CPAs PLLC	Address Line1	120 Madison Street
Type of Procurement	Other Professional Services	Address Line2	1700 AXA Tower II
Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
Award Date	12/20/2021	State	NY
End Date		Postal Code	13202
Fair Market Value		Plus 4	
Amount	\$14,500.00	Province/Region	
Amount Expended For Fiscal Year	\$14,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Annual Audit

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5. Vendor Name	Brockett Creative Group	Address Line1	48 College Street
Type of Procurement	Telecommunication Equipment or Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	CLINTON
Award Date	1/5/2021	State	NY
End Date		Postal Code	13323
Fair Market Value		Plus 4	
Amount	\$7,749.40	Province/Region	
Amount Expended For Fiscal Year	\$7,749.40	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Website redesign

6. Vendor Name	Corning Place Communications	Address Line1	121 State Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	10/18/2021	State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount	\$24,000.00	Province/Region	
Amount Expended For Fiscal Year	\$6,020.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Public relation services

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7. Vendor Name	Delta Engineers, Architects & Surveyors	Address Line1	860 Hooper Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ENDWELL
Award Date	1/29/2021	State	NY
End Date		Postal Code	13760
Fair Market Value	\$48,385.00	Plus 4	
Amount	\$48,385.00	Province/Region	
Amount Expended For Fiscal Year	\$40,061.14	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering service for road and water service extension at Schuyler BP expansion

8. Vendor Name	Delta Engineers, Architects & Surveyors	Address Line1	860 Hooper Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ENDWELL
Award Date	7/8/2021	State	NY
End Date		Postal Code	13760
Fair Market Value	\$34,200.00	Plus 4	
Amount	\$34,200.00	Province/Region	
Amount Expended For Fiscal Year	\$25,104.15	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional engineering services-Higby Road

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9. Vendor Name	Donato Real Estate Appraisal & Consulting	Address Line1	641 James Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	UTICA
Award Date		State	NY
End Date		Postal Code	13501
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,350.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional appraisal services

10. Vendor Name	Edward Kosakowski	Address Line1	912 Windfall Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	UTICA
Award Date		State	NY
End Date		Postal Code	13502
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,690.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rotary cut/clean/plow land at Schuyler BP and Highy Road property.

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11. Vendor Name	Emrich Land Surveying, PLLC	Address Line1	26 Pine Street
Type of Procurement	Other Professional Services	Address Line2	PO Box 27
Award Process	Non Contract Procurement/Purchase Order	City	ILION
Award Date		State	NY
End Date		Postal Code	13357
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,504.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional land surveying services-various sites

12. Vendor Name	Emrich Land Surveying, PLLC	Address Line1	PO Box 27
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ILION
Award Date	12/22/2020	State	NY
End Date		Postal Code	13357
Fair Market Value	\$15,000.00	Plus 4	
Amount	\$15,000.00	Province/Region	
Amount Expended For Fiscal Year	\$14,599.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional land surveying - Schuyler Business Park II

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13. Vendor Name	Felt Evans, LLP	Address Line1	4-6 Park Row
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CLINTON
Award Date		State	NY
End Date		Postal Code	13323
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$34,762.23	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal services

14. Vendor Name	GHD Consulting Services, Inc.	Address Line1	5788 Widewaters Pkwy
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SYRACUSE
Award Date	11/17/2021	State	NY
End Date		Postal Code	13214
Fair Market Value	\$8,700.00	Plus 4	
Amount	\$8,700.00	Province/Region	
Amount Expended For Fiscal Year	\$7,395.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering Services - Manheim Business Park re WIAA grant application

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15. Vendor Name	HRP Associates, Inc.	Address Line1	1 Fairchild Square
Type of Procurement	Consulting Services	Address Line2	Suite 110
Award Process	Non Contract Procurement/Purchase Order	City	CLIFTON PARK
Award Date		State	NY
End Date		Postal Code	12065
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,320.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional environmental engineering services-various sites

16. Vendor Name	HRP Associates, Inc.	Address Line1	1 Fairchild Square
Type of Procurement	Other Professional Services	Address Line2	Suite 110
Award Process	Authority Contract - Competitive Bid	City	CLIFTON PARK
Award Date	3/13/2019	State	NY
End Date	12/30/2021	Postal Code	12065
Fair Market Value		Plus 4	
Amount	\$194,060.00	Province/Region	
Amount Expended For Fiscal Year	\$23,182.42	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Environmental engineering services - Brownfield assessments

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17. Vendor Name	Hodgson Russ, LLP	Address Line1	677 Broadway
Type of Procurement	Legal Services	Address Line2	Suite 301
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,584.55	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	professional legal services

18. Vendor Name	Howard Schaffer	Address Line1	119 2nd Avenue
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	HERKIMER
Award Date		State	NY
End Date		Postal Code	13350
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$14,077.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Clean up and maintenance

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19. Vendor Name	KarenKarp & Partners	Address Line1	1400 Lighthouse Road
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SOUTHOLD
Award Date	10/27/2021	State	NY
End Date		Postal Code	11971
Fair Market Value		Plus 4	
Amount	\$54,990.00	Province/Region	
Amount Expended For Fiscal Year	\$5,499.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Food processing study

20. Vendor Name	Lan-Co Companies, Inc.	Address Line1	7330 Eastman Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NORTH SYRACUSE
Award Date	10/29/2021	State	NY
End Date		Postal Code	13212
Fair Market Value		Plus 4	
Amount	\$573,850.00	Province/Region	
Amount Expended For Fiscal Year	\$483,759.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Roadway construction at Schuyler Business Park

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21. Vendor Name	Stumpin By Mike	Address Line1	557 Old State Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	POLAND
Award Date	4/27/2021	State	NY
End Date		Postal Code	13431
Fair Market Value		Plus 4	
Amount	\$175,000.00	Province/Region	
Amount Expended For Fiscal Year	\$175,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Clear land at Schuyler BP expansion

22. Vendor Name	Stumpin By Mike	Address Line1	557 Old State Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	POLAND
Award Date	1/26/2021	State	NY
End Date		Postal Code	13431
Fair Market Value	\$15,000.00	Plus 4	
Amount	\$15,000.00	Province/Region	
Amount Expended For Fiscal Year	\$15,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Clear detention pond at F5S North Business Park

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23. Vendor Name	Timothy J Abel, PHD	Address Line1	33512 State Route 26
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CARTHAGE
Award Date		State	NY
End Date		Postal Code	13619
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$23,100.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional archaeological services

24. Vendor Name	Town of Frankfort	Address Line1	201 Third Avenue
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	FRANKFORT
Award Date		State	NY
End Date		Postal Code	13340
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$17,424.94	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Final paving at Country Mile at Frankfort 5S South BP

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25. Vendor Name	Town of Schuyler	Address Line1	2090 State Route 5
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	UTICA
Award Date		State	NY
End Date		Postal Code	13502
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$181,169.82	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Construct access road in Schuyler BP expansion

Additional Comments