



STAFF

JOHN J. PISECK, JR.
Chief Executive Officer

VICTORIA L. ADAMS
Operations Manager

JENNIFER L. YOUNG
Administrative Office
Assistant

ERIN E. SPINA
Marketing & Communications
Specialist

BOARD OF DIRECTORS

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CORY ALBRECHT
Vice Chairman

ALANA BASLOE
Secretary

TIM DAY
Treasurer

ANN GAWORECKI
Director

FRANK MENDL
Director

COUNSEL

ANTHONY G. HALLAK, Esq.
Felt Evans, LLP

MINUTES

April 22, 2025

Herkimer County Industrial Development Agency Board of Directors Meeting

The Herkimer County Industrial Development Agency held a regular meeting of the Board of Directors, on Tuesday, April 22, 2025 at 8:00 AM. The meeting was held electronically via zoom conference as well as a public meeting open for the public to attend in person. Members of the public were invited to join the meeting virtually by going to www.zoom.com or by dialing (929) 205-6099 and entering meeting ID: 875-6466-4800 and passcode: 402411. Members of the public were invited to attend the meeting in person in the Herkimer County Chamber of Commerce conference room at 420 E. German Street, Herkimer, NY 13350.

After the Pledge of Allegiance, Chairman Bono called the meeting to order at 8:00 AM.

The following members were present in person and answered the roll call: Vincent (Jim) Bono, Tim Day, Ann Gaworecki, Alana Basloe and Frank Mendl. (5) **Quorum present.**

Members Absent: Cory Albrecht

Staff Present: John Piseck, Victoria Adams, and Erin Spina.

Also Present in Person: Anthony Hallak, Felt Evans LLP

Also Present Virtually: City of Little Falls Resident, Elaine Sperbeck; Shannon Wagner, Hodgson Russ, LLP.

Mission Statement: Erin Spina read the Agency's mission statement.

Minutes:

March 25, 2025 - Regular Board Meeting: The minutes of the March 25, 2025 regular meeting were offered for review. **Tim Day moved, seconded by Alana Basloe to approve the minutes as presented. The motion carried with 5 ayes and 0 nays.**

April 8, 2025 – DNA Hoops Public Hearing: The minutes of the April 8, 2025 public hearing for DNA Hoops, Inc were offered for review. **Alana Basloe moved, seconded by Tim Day to approve the minutes as presented. The motion carried with 5 ayes and 0 nays.**

420 E. German Street, Box 1 Suite 101A, Herkimer, NY 13350 315-866-3000

"This institution is an equal opportunity provider, employer and lender."

April 14, 2025 – Special Board Meeting: The minutes of the April 14, 2025 special meeting were offered for review. **Tim Day moved, seconded by Alana Basloe to approve the minutes as presented. The motion carried with 5 ayes and 0 nays.**

Financial Reports:

March Financial Reports: The following financial reports were offered for review and approval: March 2025 Financial Report, Balance Sheet, Check Register, and SBP Mortgage note payable. Mr. Piseck stated that the Agency remains in good financial standing. **Tim Day moved, seconded by Frank Mendl to approve all financial reports as presented. The motion carried with 5 ayes and 0 nays.**

Herkimer County Microenterprise Grant:

Update: Victoria Adams provided an update to the board regarding the Herkimer County Microenterprise Grant.

Marketing Update: Erin Spina provided an update to the board of marketing items from this past month, which included materials for the Mohawk Valley Brownfield Developers Summit, Herkimer BOA walking tour, and EPA roundtable discussion.

HCIDA SWOT Analysis - Opportunities: Prior to the meeting, the board was asked to present opportunities they believe the Agency currently has in order to create a SWOT analysis. This item was for discussion only.

Daneli Partners Training: After the success of the 2024 Leadership Development Training program, Mr. Piseck recommended continuing with staff development by participating in an advanced professional development program. The Agency received a proposal for a series of nine 2.5 hour programs, one per month. Board members were encouraged to join if they are interested and available to attend. After discussion, **Alana Basloe moved, seconded by Tim Day to authorize the continuation of professional development at a cost not to exceed \$27,360. The motion carried with 5 ayes and 0 nays.**

Resolution: 042225-01

Frankfort 5S North Memorial Sign Update: Prior to the meeting, board members were provided a proposal to construct a sign header at the Frankfort 5S North Business Park in memorial of Senator James Seward. After discussion, the item was tabled while staff determines if another option is more economically feasible.

Housing UTEP: Board members were provided a proposed Uniform Tax Exemption Policy (UTEP) for housing projects. Board members were asked to review and provide feedback. A formal vote will occur at a subsequent meeting.

Comments welcomed from elected officials: none in attendance

Project Updates:

- Summer intern will be starting soon, date to be determined

- Required Yearly Anti-Harassment Training – May Board Meeting
- Brownfield Developer Summit – April 29th and 30th at Herkimer College
 - Evening Event at Babe's on April 29th
- Village of Herkimer BOA walking tour – April 29th
- Cost Benefit Analysis update
- NYS EDC Annual Meeting – May 21st – May 23rd Cooperstown

- Remington Phase IA Archaeological Survey
- MR. Piseck had a meeting with EPA last week in NYC
- Potential Niagara Bottling project at Russell Farm
- Turin Management – Remington
- Schuyler Entrance & Traffic Signal project to begin soon

DNA Hoops: Mr. Hallak stated that he has prepared a letter to the applicant regarding additional information that is necessary to move forward with closing on the project.

Turin Management-Remington: Additional questions asked regarding the project. Those questions were noted and will be discussed with the Agency's attorney. Answers will be provided as they become available.

Being no other business, Tim Day moved, seconded by Alana Basloe to adjourn at 8:32 AM. The motion carried with 5 ayes and 0 naves.

Respectfully Submitted,



Victoria Adams
Operations Manager